

# NSW Health Central Register 100 Point Identification Check

## Assisted Reproductive Technology

The *Assisted Reproductive Technology Act 2010* established the Central Register to support information about donor conceived people, donors of gametes, parents and siblings of children who are donor conceived and those born through surrogacy arrangements, and to give donors and donor offspring greater opportunity to access information about each other. The ART Act provides that the Secretary, NSW Ministry of Health is to establish and maintain the Central Register.

When applying to add, update or access certain information on the NSW Health Central Register, you will need to provide 100 points of identification before we can process your application.

### When you will need to provide identification

You will need to provide 100 points of identification when you make an application:

- To register or update voluntary donor offspring details on the Central Register and consent for release of information.
- To register or update voluntary donor details on the Central Register and consent for release of information.
- To register or update non-ART donor offspring details on the Central Register and consent for release of information.
- To NSW Health (or to an ART provider) for accessible information about a donor.
- As a parent for information about a donor or other offspring of the donor from the Central Register.
- As a donor seeking information from the Central Register.

### Instructions

1. The 100 Point Identification Check must be lodged with the completed application to the NSW Ministry of Health Central Register.
2. **Only certified copies** of documents should be provided to satisfy the 100 Point Identification Check. Do not provide original documents.
3. The identification must be current and include at least one type of photographic identification and one that contains a signature and date of birth.
4. The sum of the points for the documents provided must total at least 100 points.

### Certification

A certified copy means a true copy of an original document that has been sighted and certified by an authorised certifier<sup>1</sup>, commonly either a Justice of the Peace (JP) or legal practitioner. It must have the certifier's name, title, registration number (where applicable) and be signed, dated, and note:

**'I certify that this is a true and accurate copy of the document/s reported to me to be the original document/s.'**

| DOCUMENT   | POINTS          |
|--|-----------------|
| <p><b>Primary documents</b></p> <ul style="list-style-type: none"> <li>- Birth Certificate</li> <li>- Birth card issued by the NSW Registry of Births Deaths and Marriages</li> <li>- Citizenship Certificate</li> <li>- Current Australia Passport</li> <li>- Expired Australian Passport which has not been cancelled and was current within the preceding two years</li> <li>- Current passport from another country or diplomatic documents</li> </ul>   | 70              |
| <p><b>Secondary documents (must have applicant's photograph and name)</b></p> <ul style="list-style-type: none"> <li>- Current driver photo licence issued by an Australian state or territory</li> <li>- Identification card issued to a public employee</li> <li>- Identification card issued by the Australian or any state government as evidence of a person's entitlement to a financial benefit</li> <li>- Identification card issued to a student at a tertiary education institution</li> </ul>   | 40 <sup>2</sup> |
| <p><b>Document (must have applicant's name and address)</b></p> <ul style="list-style-type: none"> <li>- A mortgage or other instrument of security held by a financial body</li> <li>- Document held by a cash dealer giving security over property</li> <li>- Council rates notice</li> <li>- Document from current or previous employer within the last two years</li> <li>- Land Titles Office record</li> <li>- Document form the Credit Reference Association of Australia</li> </ul>  | 35              |
| <p><b>Document (must have applicant's name)</b></p> <ul style="list-style-type: none"> <li>- Current credit card or account card from a bank, building society or credit union</li> <li>- Current telephone, water, gas or electricity bill</li> <li>- Foreign driver's licence</li> <li>- Medicare card</li> <li>- Electoral roll compiled by the Australian electoral Commission</li> <li>- Lease / rent agreement</li> <li>- Current rent receipt from a licensed real estate agent</li> <li>- Records of a primary, secondary or tertiary education institution attended by the applicant within the last 10 years</li> <li>- Records of a professional or trade association of which the applicant is a member</li> </ul> | 25              |

<sup>1</sup> Authorised certifier includes a Justice of the Peace, a legal practitioner, a police officer, a judge of a court, a sheriff's office, and a health professional registered with the Australian Health Practitioner Regulation Agency (e.g. doctor, pharmacist, nurse, optometrist, dentist)

<sup>2</sup> The first item from the list of secondary documents is worth 40 points. Additional secondary documents are 25 points each.